CHECKLIST TO PREPARE FOR COMPETITION DAY

1. Check for problem clarifications:
	* Go to [www.odysseyofthemind.com](http://www.odysseyofthemind.com)
	* Member area
	* Log in using your team user name and password
	* Check for any clarifications
	* Print forms if needed
2. Make sure that team families know the school, problem and division as well as the long term performance time. You can use the Information Sheet for Tournament Day on our website.
3. Make sure your team has their paperwork – and then make an extra set (or two).

Paperwork: (Make a set to leave at home in the event the team advances to State!)

 1 Cost Form

 1 Outside Assistance Form

 Copies of all team specific clarifications

 4 Copies of Team List Form (B15)

4 copies of the Style Form

All Teams Must Provide:

* Any necessary extension cords or outlet adapters.
* CLEAN UP MATERIALS IF NEEDED.

***Make sure you have a membership sign – see page 42 of the program guide.***